



The regular meeting of the Charlottesville-Albemarle Joint Airport Commission was held Monday, October 20, 2008 at 4:00 p.m. in the 2nd floor conference room of the terminal building.

Members Present: Will Dirickson, Greg Edwards, Frank Robinson, Bill Schrader

Members Absent: Salvatore Innaimi, Kurt Goodwin, Jeff Uphoff

Others Present: Jeff Brill, Director of Finance & Administration; Stirling Williams, Director of Landside Operations; Jason Burch, Director of Air Service & Marketing, Bill Pahuta, Deputy Executive Director

Mr. Edwards called the meeting to order at 4:00 p.m.

1. Minutes

Mr. Dirickson moved to approve the September 15, 2008 Commission meeting minutes. Mr. Robinson seconded the motion and it passed unanimously.

2. Matters from Public – None.

3. Airport Statistics

Mr. Pahuta reported September 2008 passenger enplanements were down 7.3% as compared to September 2007 and the year-to-date was down 9.2%. He reported that cargo was down 87.8% due to the loss of Ameriflight. He also reported Jet-A fuel sales were down 25.2%, 100LL fuel sales were down 17.9% and total fuel sales were down 24.6%. He stated local aircraft operations were down 37.1% and itinerant operations were up 5.3%. Finally he concluded that parking revenue down was down 9% for the month of September and 7.2% year-to-date. Mr. Pahuta pointed out that the parking lot was beginning to increase in the number of passengers.

4. Construction Update

- a. *Airfield Lighting Project & Signage Project* – Mr. Pahuta stated that the lighting projected was scheduled to begin the first week of November. He also stated that this was approximately a 110 day project and that it would involve some runway shut down time mainly at night. Next, he also stated that the Authority was working with the Airlines to minimize landing losses. Finally he reported that Delta Airport Consultants was working with the County of Albemarle on the Soil erosion plan for the Vault.

- b. Extend Runway 21 – Mr. Pahuta announced that Delta Airport Consultants was also working with the County of Albemarle on the Runway 21 soil erosion plan. He stated that discussions were being held with the County about the size of the basin to be used for the erosion. He also stated the project may start as early as the middle of November.
- c. Localizer – Mr. Pahuta stated that the pre-bid opening was scheduled for November 12. He also stated that Delta Airport Consultants was working with Dr. MacFarley from Ohio University to see if the minimal approaches will be affected.
- d. Enhancement Project – In response to Mr. Edwards about where the Enhancement Project stood at this point, Mr. Williams stated that there was going to be a meeting with VDOT to discuss the increased signage needed to the Airport.

5. Budget Update

Mr. Pahuta stated that a budget freeze was still in effect due to the loss of revenues in parking and landing revenues. He also explained that Mrs. Hutchinson was working on contacting the Airlines about keeping the Airline Settlement Funds from FY 2008 to offset the FY 2009 shortfalls. He also pointed out that Deicer fluid went from \$2 a gallon to \$11 a gallon. He remarked that with a harsh winter possibility this could make a major impact on the financial statements. Therefore, he pointed out that China was working to supply a cheaper deicer which has a different chemical makeup and still be environmental compliant. He stated that the County of Albemarle would be notified if the use of a new deicer fluid is used at the Airport. Finally, he pointed out that the Airport received the Annual Certification Award from the FAA. He pointed out the amount of work that is involved in getting the award and commended his staff.

6. Presentations

- a. Airport in the Airport Program – Mr. Burch stated that he has created a new campaign to exhibit local artist within the community at the Airport. He pointed out that the Charlottesville Art Association has been displaying their art for years at no cost to them; and now, other local artist will have the opportunity to put their exhibits at the Airport. He stated that there were challenges and next he would be working on a national or international program. He also relayed the fact that from this adventure he had found a local artist that was able to contact him to a whole network of different artists which would be great in the future to keep the program going. Finally, he pointed out that the Virginia Stone Carvers were on exhibit today and that after the meeting the commission would be given a tour.
- b. Rideshare Partnership – Mr. Williams and Mr. Brill reported on efforts to install a Rideshare program here at the Airport. Mr. Williams pointed out that he, Mr. Brill and Mrs. Hutchinson meet with Rideshare and have established that the Airport would participate in the Rideshare program. Mr. Williams pointed out that the rideshare participants could be using one of two lots, one being the overflow lot and the other being a parking area over by the Church on the south end of the Airport. However, he pointed out that eventually tying the employee parking lot to RT 646 would create the ideal spot for rideshare participants due

to the card access and security of the lot. He pointed out that the overflow lot may cause parking abuses that will need to be monitored in order to keep those participants from parking and flying out. He stated that this would be a positive step in help to reduce traffic to Charlottesville and would look good for the Airport. Mr. Brill stated that Rideshare would be displaying their information at an employee picnic scheduled on November 5, 2008. He also stated that Rideshare would be doing free advertising broadcasting the Airport as a participant. Finally, Mr. Brill pointed out that the insurance company has been contacted and that they foresee no liability on the Airport's behalf by letting the Rideshare participants use the lots.

7. Adjourn

There being no further business, the meeting was adjourned at 4:33 p.m.

Next Meeting: Monday November 17, 2008